

*California State Parks, Division of Boating and Waterways
Coastal Erosion Control Programs
Letter of Intent Example for Fiscal Year 2027/28 Grant Funding*

November 24, 2025

Dear Mr. Caldwell,

Please accept this as the City of Coastville's letter of intent to apply for fiscal year 2027-28 grant funding from DBW's coastal erosion control programs. All required information is below.

Regards,
(signature)
Sandy Sample

Agency: City of Coastville
Contact: Sandy Sample, Director of Public Works, 916-555-1234, sandys@coastville.ca.gov.

Location of coastal erosion problem: North end of Coastville Beach.

Description of erosion problem and causes: Over the last 10 years the northern end of Coastville Beach has been eroded by oceanic winds and waves. The beach narrows at an average rate of about 5 feet per year, with some years being much worse due to episodic erosion events. A heavily used arterial road behind the beach is experiencing periodic overtopping during extremely high tides, and utilities under the road are at risk of damage if the road is undermined.

Description of proposed solution: Placement of about 200,000 cubic yards of beach sand in a strategically positioned engineered berm at the northern end of the beach. A federal agency has pledged to pay 50% of construction costs. The City would periodically rebuild the berm using its own equipment. Over a period of several years the sand would erode away, but placement would be engineered to minimize sand loss to the extent possible.

Potential application amount and phase: The City is considering applying to DBW for a \$1,500,000 grant to fund a portion of the construction phase of this project.

Estimated total cost of this phase: \$6,000,000.

Estimated total cost of entire project, all phases: \$6,500,000.

Project status and schedule:

- CEQA is complete.
- Pre-construction engineering is currently in progress and is 60% complete.
- Permits and consultations: Begin December 2025, end December 2026.
- 90% designs: Begin January 2027, end April 2027.
- 100% designs: Begin May 2027, end July 2027.
- Advertise and bid: Begin August 2027, end October 2027.
- Construction: Begin November 2027, end February 2028.
- Post-construction monitoring: Begin February 2028, end February 2029.